

**Mc
Graw
Hill**



Professional Learning for McGraw Hill's K-12 Curricular Solutions

McGraw Hill is committed to providing implementation training and on-going professional learning in support of our curriculum resources. McGraw Hill's commitment to implementation is grounded in the following beliefs:

- Effective implementation requires careful planning in partnership with the school district
- Initial implementation training provides equity in understanding of the program
- Administrators and Curriculum Leads as instructional leaders are critical to a successful implementation
- On-going training should be targeted to identified district goals and needs

Executive Planning Meeting

Kicking off plans to implement McGraw Hill's curricular solutions begins with an executive planning meeting. This is the opportunity for the McGraw Hill team to meet with district leadership to plan a successful implementation. The number of initial training sessions will be determined during the meeting based on the number of teachers and grade levels. Participants may include McGraw Hill content specialists and district representatives (administrators, curriculum leads, etc.).

Professional Learning Sessions – from Foundations to Enhanced Knowledge and Practice

Our professional development sessions are designed to provide an understanding of the philosophy, goals, and organization of our curriculum and how McGraw Hill's solutions will work in your classrooms.

Phase 1: Onboarding, Foundational Training – In-person or Virtual

Program Implementation

The goal of this three-hour session is to ensure teachers and curriculum leads are provided the knowledge and skills to begin using the resources immediately in their classroom including an exploration of our comprehensive print and digital resources. By the end of the session, participants will be able to:

- Navigate print and digital resources
- Understand lesson structure and planning options
- Apply differentiated instruction options within the core program
- Administer options for progress monitoring and assessment

Administrators' Training (Virtual only)

This initial overview for administrators and curriculum leads is designed to build a high-level understanding, focusing key program elements for successful implementation. Administrators will also receive an overview of the data and reporting tools generated through student assessment. By the end of the session, participants will understand:

- Program structure
- Key elements to ensure a successful implementation
- Data and reporting generated by student assessments

Phase 2: On-Demand Professional Learning – Virtual

From implementation support to on-demand webinars, teachers have access to Professional Learning resources within their McGraw Hill digital subscription, allowing them to access learning opportunities that support instruction in their classrooms.

Phase 3: Mid-Year & End-of-Year PD Evaluation

Mid-year & end-of-year meetings may be arranged between McGraw Hill and district leadership to determine the impact of core instructional resources to define further professional development needs.

Considerations for Professional Learning

- Requests for professional learning should be made at least fifteen business days prior to requested training date to your Sales Rep.
- In-person trainings require a confirmed attendance ten days prior to the scheduled date with at least fifteen registered participants or training will be conducted virtually. Virtual trainings require a confirmed attendance of at least eight participants.
- Any training less than a two-hour duration will be conducted virtually, unless combined with other trainings on the same day, in the same location.
- Any training scheduled the day after a federal or company holiday will be conducted virtually.
- Trainings beyond the initial trainings for implementation will be conducted virtually.
- We do not facilitate Teacher Planning Time during Implementation Training.

Sample Professional Learning Plan

Below is a sample Professional Learning Plan to support the district's year 1 implementation of McGraw Hill's for curricular solution. As a result of the Executive Planning Meeting, the district will receive a customized plan.

Timeframe	Audience	Professional Learning Focus Session
Spring 2023	District Leadership and McGraw Hill team	Executive Planning Meeting
April 2023	Curriculum Leads	On-Boarding, Foundational Training
May-August 2023	Teachers	On-Boarding, Foundational Training
September 2023	Administrators	Administrator Training
September 2023 to March 2024	Curriculum Leads and Teachers	On-going, Targeted Sessions
Ongoing	Administrators, Curriculum Leads, and Teachers	On-demand, embedded training in digital platform
October 2023	District Leadership and McGraw Hill team	Quarterly data checks
December 2023	District Leadership and McGraw Hill team	Mid-year evaluation implementation and planning for future needs.
February 2024	District Leadership and McGraw Hill team	Quarterly data checks
May 2024	District Leadership and McGraw Hill team	End of year evaluation and professional learning planning for year two.

Cancellation Policy

If requests for date changes are made, we will make a reasonable effort to make the changes based on the availability of the curriculum specialist. If scheduled on-site dates are cancelled by the district with less than seven business days' notice, those dates will not be rescheduled. If scheduled virtual dates are cancelled by the district with less than two days' notice, those dates will not be rescheduled.